

## MEETING MINUTES

Sana'a, Yemen

27 April 2013

**Chair:** Logistics Cluster Coordinator

**Participants:** Logistics Cluster, WFP, CARE, ACF, UNDSS, OCHA, OHCHR, IFAD, AMIDEAST, MDM, IRY, OXFAM, UNHCR, UNICEF, SCI, IMC, Merlin.

**Action Points:**

- Organisations to work on their fuel contingency plan.
- Organisations to send their Pro-Forma Invoice for their fuel requirement in Sana'a, Haradh and Aden.

### Agenda:

1. **Situation Update**
2. **Fuel Provision Service**
3. **WFP Air Service for 2013**

#### 1. Situation Update

- The Logistic Cluster Coordinator briefed organisations on the current situation in the country in terms of shortage of electricity and fuel; each organisation must work on their fuel contingency planning case of emergency situations.
- UNHCR raised that issue of lack of warehousing capacity in the South, specifically in the Aden Port free-zone. Organisations are requested to share any updated information on potential warehousing in the free-zone in Aden Port with participants at the next meeting.
- WFP LC pointed out that security improved in Sada'a governorate and the Logistics Cluster recruited on Local Security Assistant to keep updating WFP of any security issues in Sada'a.

#### 2. Fuel Provision Service

- The Logistics Cluster updated participants that 21 organisations signed the fuel Service Level Agreement extension for 2013.
- The Logistics Cluster stated that they received 16 Pro-forma invoices / fuel requests to date from 13 organisations for the purchase of 52,000 litres of Diesel and 13,050 etrol in Sana'a, Haradh and Aden.
- The Logistics Cluster purchased a total of 112,275 litres of Diesel and 14,150 litres of Petrol in Sana'a, Haradh and Aden.
- The Logistics Cluster pointed out that there have been so few fuel requests for Aden that it may cause the Logistics Cluster to withdraw this service.
- SCI inquired whether it would be possible for the Logistics Cluster to operate in Hodeida; the Logistics Cluster confirmed that it can only provide fuel in areas where there is a significant gap.

#### 3. WFP Air Service for 2013

- ACF asked whether it would be possible for WFP to increase the destinations for WFP charter flights within Yemen. The Logistics Cluster indicated that WFP charter flights are based on demand and need i.e. when there is no other commercial option available and that WFP charter flights are meant to fill aviation gaps on a temporary basis. Due to the low number of passengers to current destinations (Sada'a and Hodeida), this would not justify the increase of WFP charter flights.
- The Logistics Cluster indicated that a prefabricated container has been erected at Sada'a Airport for humanitarian passengers for their comfort and security.
- The maximum possible number of flights per month was estimated to be four (based on the flight requirement survey for humanitarian flights). However, the Logistics Cluster managed to arrange seven flights to Sada'a during the month of April due to increased demand.

### Contacts:

Website: <http://www.logcluster.org/ops/yem10a>

### LOCATION, COUNTRY

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