

- LOCATION:** Ormoc, Philippines
- DATE:** 18 December 2013
- CHAIR:** Logistics Cluster Coordinator
- PARTICIPANTS:** WHO, Medecines du Monde, IMC, OCD, WVI, IFRC, WFP and SDC/SHA
- ACTION POINTS:**
- The Logistics Cluster has agreed to follow-up on the status of the customs “One-Stop Shop” in Cebu.
 - Participants to share any contact details for smaller, 4x4 trucks.

- AGENDA:**
1. Follow-up on Action Points
 2. Situation Update
 3. Gaps and Constraints
 4. AOB

1. Follow up on Action Points

- The Logistics Cluster Coordinator reviewed action points with partners and reported progress on the following:
 - Regarding port fees and exemptions for humanitarian cargo, organizations need to give port security the name of their Port Authority Focal Point, Bernard C. Calledo, and advise them they are carrying humanitarian relief items.
 - In follow up with the Port Authority on space for a staging-area, the Port Authority Focal Point, Bernard C. Calledo, stated that this should not be an issue and that the Logistics Cluster only needs to discuss with the Port Manager about exact location and size required. The Logistics Cluster requested that any participants who may require this service, should contact the Cluster bi-laterally to discuss specific requirements.
 - Regarding the use of foreign driver’s licenses, an email was circulated to meeting participants with the instructions for using foreign driver’s licences.

2. Situation Update

Sea Transport:

- In response to the current demands of organisations, a smaller, more versatile vessel that can dock in more locations has set sail on 18 December to ex-Cebu to Batayan, and Roxas, and can serve other locations upon request. It will return to Cebu on the 25 December and will begin taking cargo for the next rotation.
- All organizations wishing to access inter-agency storage and transport service must submit a Service Request Form (SRF) to the Logistics Cluster, available at: <http://www.logcluster.org/ops/phl13a>.
- The MV Super Shuttle Ro-Ro 5 vessel is ready to start its last rotation and will be departing Cebu on 18 December and expected to dock Tacloban port on 21 December.

Civil Military Coordination:

- International air force support operations have now phased out; the last airlift took place on 15 December. This includes the Australian Military, which halted activities as of 14 December in Ormoc.
- Urgently needed cargo delivery may be requested to the Philippines Air force through the Logistics Cluster, however support is subject to their availability.

UNHAS:

- There will be two flights a day between Cebu and Tacloban (morning and afternoon). However, due to lower

demand to Roxas and Guiuan, flights in and out of these locations will now take place 3 times a week.

- Although, flights will no longer take place on Sundays for maintenance reasons, one aircraft will always remain on standby in case of emergency.
- Refuelling is now available in Tacloban, which allows for additional passengers and cargo on flights ex Tacloban.
- UNHAS is not flying December 25/26 2013 and January 01 2014.

Port Congestion

- As mentioned in the previous meeting the Port Authority has stated that they can and are willing to prioritize vessels transporting humanitarian cargo i.e. life-saving relief items that are time sensitive.
- Contact information for the Government Port in Ormoc:
Bernard C. Calledo
Acting PSD Manager
PPA – Ormoc
09266663051
09185276281
- Assessment missions are still planned for assessment of Baybay and Isabel Ports, though they have been delayed due to a lack of vehicles dedicated to the Assessment.

Storage

- The Logistics Cluster will conduct a warehouse assessment, which will review the current availability of commercial warehousing.
- A Mobile Storage Unit (MSU) is available in Ormoc for inter-agency use and on a temporary basis so as not to compete with the local market. Organisations are expected to move their goods through within 72 hours.
- Local Labour has been a challenge, with the Logistics Cluster regularly having to source new labourers. This has resulted in longer than necessary offloading and on loading periods at the inter-agency facility. The issue is expected to be resolved as WFP is engaging in a contract with a labour company, which will support both the WFP and Logistics Cluster warehouse. In addition, a local Storekeeper has been hired for the Logistics Cluster facility in Ormoc.
- A Genset has been acquired for the facility. Once set up, it will power perimeter lights and a station for running a laptop and printer/copier to ease issues related to paperwork.
- 3 security assessments have been conducted on the facility, and now a total of five guards per day are present there.
- All organizations wishing to access inter-agency storage and transport service must submit a **Service Request Form (SRF)** to the Logistics Cluster.
Forms and procedures are available at: <http://www.logcluster.org/ops/phl13a/sea-transport-and-storage-cargo>
- Organisations, who wish to remove their stocks from the Logistics Cluster warehouse, must fill out a **Release Order Form**. Forms and procedures are available at: <http://www.logcluster.org/ops/phl13a/sea-transport-and-storage-cargo>
- Both the SRF and the Release Order Form will also be provided in hardcopy at the City Hall OSOCC office and soft copies can be requested from the Logistics Coordinator, Colin Hourihan: colinp.hourihan@wfp.org

Commercial Trucking:

- Local providers have been posted online: <http://www.logcluster.org/ops/phl13a/local-commercial-transporters>

- Organizations should clarify where the trucks are coming from and the actual dimensions of the vehicles as there has been some confusion about the type of trucks that are available.
- The Logistics Cluster requested that partners share any contact details they have for smaller, 4x4 trucks with the rest of the participants, as sourcing these types of vehicles for distribution within Barangays has proven to be difficult.

Cargo Tracking

- Organizations wishing to use inter-agency transport/warehousing services should submit a Service Request Form (SRF) 48 hours in advance to cargo.philippines@wfp.org
- Once an SRF has been submitted, the Logistics Cluster will revert within 24 hours with a tracking number.
- It is advisable to contact the Logistics Cluster about any large quantities of goods expected to arrive in order for the appropriate capacity to be ensured.
- While the Logistics Cluster will remain flexible and ready to assist, the regular systems must be respected.
- The SRF process allows visibility on what remains in stock at the interagency warehouse, advance planning for incoming cargo, and is critical to provide an operational overview.

3. Gaps and Constraints

- There were no additional gaps listed by partners related to the logistics sector.

4. AOB

- VISA renewal: for any person requiring renewal of their visa, there is reportedly a desk in the town hall, charged with providing this service. Persons must bring a passport/organisation ID/ mission Letter.
- A question was raised regarding the local recruitment of staff. It was requested that IOM share the local labour laws with rest of the participants. Another participant provided some basic daily rate information on a number of services in the areas.
- A participant requested that the community coordinate the movement of staff, promoting travel in car pool.
- Discussions took place on guidance regarding the renting of houses or office space, as well as the cost of rental vehicles, including a driver. Participants are requested to send any information they have to each other using the contact list put together by the Logistics Cluster.
- The Next Coordination Meeting is scheduled for Tuesday December 24th at 1000hrs.

Contacts:

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TACLOBAN

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