

MEETING MINUTES

Hyderabad, Pakistan

11 October 2011

Chair: Logistics Cluster Cargo Coordinator

Participants: Logistics Cluster, FAO, WFP, IOM, IRADO, Plan International, NRDP, EHSAR FOUNDATION, SDI, DEEP, Help in Need, INGO, Basic Development Foundation, BDO Badin, GRDO, RHD Foundation, Admiral Development Organization, The Blessing Foundation.

Action Points:

- Those organizations that have staff planning to attend the upcoming GPS training should forward the relevant contact details to the Logistics Cluster.

Agenda:

1. Introduction
2. Update on operations
3. AOB

Introduction

- The Chair welcomed everyone to the second Logistics Cluster Meeting held in Hyderabad for the 2011 Flood response, and all the participants introduced themselves.
- The roles and responsibilities of the Logistics Cluster were explained.

Update on operations

- It was indicated in the meeting that the boats currently deployed with PDMA and WFP could be reallocated to other humanitarian actors upon request, and after discussion.
- Cargo Move Request (CMR) and Temporary Storage Request (TSR) forms (Available on the Logistics Cluster website) were presented and explained in the meeting. It was emphasised that these forms must be completely filled out in order for the Logistics Cluster to process the requests.
- It was explained in the meeting that the Release Order Form (ROF) must be filled out when cargo is released from the Logistics Cluster warehouses, as this is very important for Logistics Cluster's planning and tracking.
- The Logistics Cluster re-emphasised that it is not providing cold chain facilities.
- In response to a question regarding transporter details, the Logistics Cluster mentioned that it can provide information for transporters based on previous dealings, but also that current rates and transport contracts will have to be negotiated bilaterally between the humanitarian actors and the transporter.

AOB

- The operational map prepared by the Logistics Cluster was presented and explained to the participants. It was added that the Logistics Cluster can prepare maps according to specific requests by humanitarian actors based on available information.
- Participants were reminded that the Logistics Cluster acts to fill gaps in logistics operations, rather than provide total logistics support to humanitarian actors currently involved in the flood response.
- Participants were informed that a second GPS training will be hosted by the Logistics Cluster next week, and that it is open to staff from all humanitarian organizations. Those organizations that have staff planning to attend should forward the relevant contact details to the Logistics Cluster.
- A request was made for participants to share pipeline information with the Logistics Cluster to facilitate improved coordination and planning.

Contacts:

Website: <http://www.logcluster.org/ops/pak09a>

Islamabad, Pakistan

Simon Hacker	Logistics Cluster Coordinator	simon.hacker@wfp.org
Ali Awan	Logistics Cluster Information Management Officer	ali.awan@wfp.org
Mehwish Ali	Logistics Cluster GIS Officer	mehwish.ali@wfp.org

Hyderabad, Pakistan

Rizwan Ali	Logistics Cluster Coordinator	rizwan.ali@wfp.org
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Karachi, Pakistan

Florent Chane	Logistics Cluster Coordinator	florent.chane@wfp.org
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