

- LOCATION:** Waterfront Hotel, Cebu
- DATE:** 16 December 2013
- CHAIR:** Logistics Cluster Coordinator
- PARTICIPANTS:** Arche Nova, HelpAge International, IMC, IOM, Islamic Relief, IRW, MedAir, Solidarités, Swiss Red Cross, UNHAS, UNICEF, WFP, WHO
- ACTION POINTS:**
- Participants to inform the Logistics Cluster of their upcoming plans and requirements as soon as possible and complete Service Request Forms (SRFs).
  - Participants to ensure SRFs include cargo value (per item and total) for sea cargo movements.
- AGENDA:**
1. Introduction of New Focal Points
  2. Situation Update
  3. AOB

## 1. INTRODUCTION OF NEW FOCAL POINTS

- Participants were introduced to the new WFP Logistics Coordinator ([Sherif.Georges@wfp.org](mailto:Sherif.Georges@wfp.org)) and new Consignment Tracking Officer ([Edita.Nichols@wfp.org](mailto:Edita.Nichols@wfp.org)) for Cebu.

## 2. SITUATION UPDATE

### *Customs*

- The Logistics Cluster stated that no issues with customs have been reported. Normal customs procedures are now in place for the import of cargo. The One-Stop Shop and the Logistics Cluster remain available to assist.

### *Civil-Military Coordination*

- International Military support operations are now phased out. The final airlift was on the 15 December.
- As of 16 December, over 1,000 MT/3,000 m<sup>3</sup> of inter-agency cargo has been handled through the Logistics Cluster on military assets for 34 organisations.
- Over 84 flights were provided by eight different Air Forces. Main destinations served by air were Roxas 45%, Tacloban 32%, Guiuan 16%, and Ormoc 7%.

### *Logistics Cluster Coordination*

#### *Guiuan*

- The Logistics Cluster Coordinator based in Guiuan was present at the Cluster meeting and shared updates. The Cluster is having difficulties in obtaining clear visibility on the pipeline of humanitarian items destined for Guiuan (mostly via Tacloban), which is having an impact on the Cluster's ability to establish the appropriate long-term logistics support. The main gaps are in transport and warehouse availability.
- Transport of relief items to the smaller islands off the coast has been provided by military helicopters and the Navy. As military operations are now being scaled down, transport is becoming an issue. The Logistics Cluster will continue to liaise with the navy and explore options in order to provide additional transport capacity to the surrounding small islands.

*Ormoc*

- The Logistics Cluster Coordinator based in Ormoc was present at the Cluster meeting to share updates.
- Participants were advised that Ormoc Port is experiencing congestion. The Port Authority has stated that they are willing to prioritize vessels transporting humanitarian cargo as long as it is time-sensitive.
- Contact information for the Government Port in Ormoc is can be found on the Logistics Cluster website: <http://logcluster.org/ops/phl13a>
- In addition, the GCC Private Port has made itself available to receive chartered humanitarian vessels if required.
- An assessment mission will be conducted on Isabel Port and Baybay Port.
- Transport and storage gaps are no longer an issue in Ormoc. A list of commercial transporters for Ormoc can be found on the Logistics Cluster website: <http://www.logcluster.org/ops/phl13a/ormoc-transporters-list-contact-details>. Partners were advised to be aware of trucks which have not originated in Ormoc as it may influence rates.
- Many of the companies that are listed in other locations are available to provide services from Ormoc as well.
- Participants were advised that currently, there are no gaps in warehousing capacity in Ormoc. A Mobile Storage Unit (MSU) is available in Ormoc for inter-agency use on a temporary basis. For longer-term storage, additional warehousing capacity and assistance can be provided to organisations if required.
- Local warehousing capacity is also being restored and should be available for use in the next few weeks.

*Tacloban*

- Participants were advised that a new Logistics Cluster Coordinator ([john.clements@wfp.org](mailto:john.clements@wfp.org)) and new Consignment tracking Officer ([Louis.Boshoff@wfp.org](mailto:Louis.Boshoff@wfp.org)) are now based in Tacloban.
- The warehouse in the Palo compound in Tacloban which is located 3km from Tacloban Airport and 6km from Tacloban Port is still available.
- Five WFP warehouses have been specifically allocated to the humanitarian community for interagency storage, mainly Non Food Items (NFIs). Inter-agency storage at this site will be transit storage only.
- Land on the compound has been made available for organisations to establish their own dedicated MSUs if required (longer term storage). Assistance with erecting facilities can be provided. Please forward requests to the Logistics Cluster.
- WFP is in the process of identifying warehouses for rehabilitation, to support long-term storage capacity.
- WFP is continuing to assist the Department of Social Welfare and Development (DSWD) with their logistics operations.

*Roxas*

- A National Food Authority (NFA) warehouse of 2,250m<sup>2</sup> is now available for inter-agency storage in Roxas. Rehabilitation of this facility will be carried out to augment long-term warehousing capacity in the region. It is palletized and in an adequate condition to receive both food and Non-Food Items (NFIs).
- Participants were advised that a chartered barge is available for transporting cargo between Cebu, Roxas and Bantayan Island. It can also serve smaller ports and other locations if required.

**UNHAS**

- Participants were advised that changes in the UNHAS schedule have been reported. There will be two flights a day between Cebu and Tacloban (morning and afternoon). However, due to lower demand to Roxas and Guiuan, flights in and out of these locations will now take place three times per week. Schedule information can be found on the Logistics Cluster Website: <http://logcluster.org/ops/phl13a>
- Although, flights will no longer take place on Sundays, one aircraft will remain on standby in case of emergency.
- Refuelling is now available in Tacloban, which allows for additional passengers and cargo on flights ex Tacloban. A UNHAS air officer has been deployed to Guiuan.
- Participants were advised that UNHAS Officer ([jared.komwono@wfp.org](mailto:jared.komwono@wfp.org)) will be looking after the UNHAS operations. Improvements have been noted following issues with no-shows after the introduction of a one month ban on anybody cancelling at short notice.
- Participants were advised that bookings should be made via organisation focal points if they wish to use UNHAS services.

**Shipping**

- In order to meet the current requests from partners for sea transport, the Logistics Cluster confirmed the charter of a self-propelled barge with a tentative sailing schedule of Cebu – Roxas – Bantayan Island. Loading in Cebu is planned to start on Tuesday 17 December. The barge can access smaller ports and other locations can be served on request.
- Participants were advised to submit their Service Request Forms (SRFs) in advance, as early as possible for planning purposes. They were also asked to provide value of their cargo with each SRF as this is required by the barge company for liability purposes.
- The barge has a capacity of 2,000 MT, and Maersk, through the Logistics Emergency Team (LET) -Logistics Cluster partnership, is providing 70 containers and a forklift to assist operations.
- The MV Super Shuttle RORO 5 vessel is ready to start its last rotation and will be departing Cebu on 18 December and expected to dock Tacloban port on 19 December.

**Road Transport**

- A fleet of 10 trucks is being contracted to serve the humanitarian community in Roxas. Trucks are available in Tacloban and Guiuan to augment road transport capacity on behalf of organizations if required. A list of commercial transporters can be found on the Logistics Cluster website: <http://logcluster.org/ops/phl13a>
- A list of transporters for Cebu is posted on the Logistics Cluster website at: <http://www.logcluster.org/ops/phl13a/cebu-transporters-list-contact-details>.

**Warehousing**

- WFP, as lead agency of the Logistics Cluster, is providing some 8,000 m<sup>2</sup> of storage space to humanitarian organisations in the key locations of Tacloban, Guiuan, Ormoc, Roxas and Cebu with the capacity to scale-up rapidly if needed.
- Support also continues to be provided to other agencies for the assembly of MSUs.
- Existing warehouse facilities have been identified in Tacloban and Roxas for rehabilitation to ensure long-term capacity on behalf of the government.

- The 2,000m<sup>2</sup> Agility warehouse (provided through the LET – Logistics Cluster partnership) at the free zone in Cebu remains available for inter-agency storage. Additional capacity can be provided on request.
- For retrieving cargo from inter-agency storage, participants were advised to email [philippines.cargo@wfp.org](mailto:philippines.cargo@wfp.org).

**Cargo Tracking**

- Organisations wishing to use inter-agency transport/warehousing services should submit a Service Request Form (SRF) well in advance to [philippines.cargo@wfp.org](mailto:philippines.cargo@wfp.org)
- It is advisable to contact the Logistics Cluster as early as possible regarding any large quantities of cargo expected to arrive in order for the appropriate capacity to be ensured.

**GIS**

- The Logistics Cluster has GIS capacity in Cebu along with a plotter. A new GIS Officer will be arriving tomorrow, contact details will be available on the Logistics Cluster website. Requests can be taken for logistics- related maps. All Logistics Cluster maps are available at:  
<http://www.logcluster.org/ops/phl13a/docs?doctype=Maps%20%26%20Geograph>

**AOB**

- Organisations were advised to take time and read SOPs posted on the Logistics Cluster website for the recovery phase of the Philippines operation. SRFs, instructions and Standard Operating Procedures (SOPs) for transport and warehousing are available at: <http://logcluster.org/ops/phl13a/sea-transport-and-storage-cargo>
- Organisations were encouraged to share their upstream pipeline plans with the Logistics Cluster in order to facilitate capacity planning for the upcoming period.
- The next Logistics Cluster Meeting will be held at the **Waterfront Hotel on Monday, 23 December at 1700hrs.**

**Contacts:**

**Cebu**

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