MEETING MINUTES
Location, Mozambique
25 July 2011

Chair: Logistics Cluster Coordinator
Participants: INGC, UNICEF, LWF, MSF, OXFAM, Kulima, COSACA, Red Cross and WFP

Action Points:
1. Esselina Muzima (INGC) will provide more info on Log Cluster role
2. Cluster Meetings to be arranged before SIMEX
3. Distribute Template for updating Logistics Information (LC Focal Point)
4. Distribute Template for Presentation of Logistics Capacity (LC Focal Point)
5. Agree Timing and Agenda for Cluster Trainings (all members)
6. Agree timing, agenda and interested parties for customs training
7. UNICEF to provided the members with exact needs regarding districts/volumes and frequencies and funding details.
8. Cluster will provide UNICEF with the Logistics Cluster Capacity information for the relevant destinations

Emergency Response Training Preparation Mission
- Discussion was held with Mr. Peter Scott-Bowden and Mr. Bernard Chomilier (The Emergency Preparedness and the Logistics Development Unit respectively at WFP HQ) about a proposed Emergency Response Training to be held with INGC. The focus of this Training is to contribute to the ongoing strengthening of INGC’s capacity to respond to emergencies.
- As an appraisal mission in the preparatory phase, any potential role of the cluster will depend on the future strategy agreed upon all relevant stakeholders. Currently, meetings are being held with INGC, the HCT Clusters and relevant stakeholders centring on the objectives, characteristics and scope of the simulation.

Update on SIMEX (Being held this year)
- SIMEX 2011 will be held in Buzi (final date to be confirmed) and will evaluate the response level of CENOE for cyclones and floods.
- Particular focus will be placed on evaluating the Information/Communication system currently in place in Buzi. An evaluation mission is currently in Buzi reviewing this system.
- COSACA consortium has funds available for SIMEX participation and intends to agree with the Cluster the on the use of these funds.

ACTION POINTS:
1. Esselina Muzima (INGC) will provide more info on Log Cluster role
2. Cluster Meetings to be arranged before SIMEX

Logistics Cluster Emergency Preparedness and Response Plan
- The Cluster must update the Emergency Preparedness and Response Plan for 2012. To update the plan, Information regarding members’ logistics capacity and capabilities needs to be collected and aggregated.
- In order to share knowledge of the Cluster members’ activities, it was suggested that each member take turns to present their logistics activities and capacities to the Cluster. WFP will present at the next meeting and a common template will be developed and shared for all members (3/4 PowerPoint Slides).
ACTION POINTS: 1. Distribute Template for updating Logistics Information (LC Focal Point)  
2. Distribute Template for Presentation of Logistics Capacity (LC Focal Point)

Logistics Cluster Trainings

- As agreed in previous Cluster meetings, internal Cluster trainings will take place in order to share and broaden the members’ knowledge of logistic related activities (such as Customs). These trainings will be open to interested members.
- It was proposed that the next training cover Customs issues such as clearance, import of drugs/medicines, etc. Interested members will contribute to a proposed agenda for issues/questions to be discussed. If feedback is provided, the training will be held at the next Cluster meeting.

ACTION POINTS: 1. Agree Timing and Agenda for Cluster Trainings (all members)  
2. Agree timing, agenda and interested parties for customs training

AOB – UNICEF Medical Supply Chain

- Currently UNICEF is working with MISAU to resolve problems with their medical supply chain. Problems with available transporter capacity (combined with small volumes) are leading to delays in delivering medicine/drugs to district levels.
- UNICEF requested information and support from the Cluster with regards to members transport activities in the relevant districts with an aim of overcoming MISAU transport problems.

ACTION POINTS: 1. UNICEF to provided the members with exact needs regarding districts/volumes and frequencies and funding details.  
2. Cluster will provide UNICEF with the Logistics Cluster Capacity information for the relevant destinations

AOB – COSACA

- An introduction from Mr. Ambosio de Freitas about a new consortium of NGO’s consisting of Save the Children, CARE and Concern (COSACA). Currently COSACA are working on pre-positioning around 2,500 standardized emergency supply kits in Mozambique. COSACA is liaising with INGC regarding the import of these kits.
- COSACA is interested in other NGO’s joining the consortium and it was suggested that they apply to make a presentation to the HCT WG.

Next meeting: 25 August 2011 – venue: TBA

LOGISTICS CLUSTER CONTACTS

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