INDONESIA LOGISTICS CLUSTER – MEETING MINUTES

Padang
Date: 8th December, 2009-09:00-10:00h

Action Point:
1. CC to circulate the Warehouse Management Training invitation and agenda by COB on Tuesday, 08 December 2009
2. Cluster members to submit a written request to join the Warehouse Management Training that will be held on 14-16 Nov.

Chair: Agustina Trunay (Rina - Cluster Coordinator)
Attendees: WFP, Cipta Fondasi Komunitas (CFK) and OCHA

1 Introduction
Meeting opened with Introductions and Update from the Cluster Coordinator:

• Cluster Coordinator (CC): agustina.trunay@wfp.org requested people to add names to mailing list if new or tick attendance.
• Invitation and agenda of Basic Warehouse Management Training will be circulated through: indonesia.logs@logcluster.org mailing list and posted in Logistics Cluster web portal: http://www.logcluster.org/idn09a on 8 December.
• Closing date for cluster members confirm names of participants is 10 December.
  o The training itself will be held at the interagency wiikhalls located in Air Pacah Terminal, Jl. By Pass Padang Pariaman, Km. 12, Padang from 14 to 17 December.
• CC reminded cluster members that IOM, ECHO funded, trucking service will only be provided until 20 December and overall IOM trucking operations in West Sumatra will be ending by 31 December.
• WFP Logistics IM: gina.meutia@wfp.org has had a meeting with IOM database personnel on 7 December to verify names of organizations and areas in the database.
  o A follow up meeting has been scheduled to take place next week to correct anomalies within the tracking sheet.
  o Thus, the finalized 3W matrix for Logistics Cluster is expected to be made available on 23 December taking into account IOM, ECHO funded, trucking service that will be ending on 20 December.
  o The summary will provide a snapshot of the majority of relief items (food and non-food) distributed during the three month operation via the common trucking service utilised by more than 100 actors.
• CC advised all cluster members to attend the next Logistics Cluster meeting next week on Tuesday, 15 December, which potentially may be the last Logistics Cluster meeting. A reminder will be sent to all cluster members.

2 Round table – Agency update
Update from CFK:
• CFK was involved in the distribution of NFI’s in October from their operating warehouse located in Padang Pariaman, utilising the services of the IOM common trucking service.
• CFK has received NFIs from Caritas on 4 December. These NFIs are as follows:
  1. Tarps: 3,067 units
  2. Mats: 25 units
  3. Ropes: 896 units
4. Saws: 851 units
5. Hammers: 850 units
6. Nails: 855 units
7. Shovels: 1,221 units
8. Crowbars: 310 units
9. Wheel Barrows: 182 units

- CFK is in a process of socializing the design of Temporary Shelter (TS) developed by Med-Air.
  - The TS is targeted for the community in Padang Pariaman district, Sungai Sarik sub-district.
  - 2,400 units of the TS are planned by CFK over a 3-6 month project duration.

**Update from OCHA:**

- Catherine Lafebvre, OCHA’s IM, will be leaving on 9 December.
- Elni Kohar has been assigned as the Cluster Assistant to be based in OCHA Padang.
- Sheri Ritsema is temporarily replacing Darla Silva as the Field Coordinator for OCHA Padang.

**Update from Ibu Foundation:**

- Ibu Foundation has rented an alternative warehouse until end of December. The estimated size is 15 x 8m².
- Approximately 1,300 food baskets have been procured containing rice, oil and salted fish.
  - Distribution of these baskets is planned for the coming week in Padang Pariaman district, Padang Sago sub-district.
- Ibu Foundation has received 10 tents, 713 jerry cans and 26 pallets from Caritas.
- Ibu Foundation reports that 5,500 school kits are in the pipeline.
- Ibu Foundation stipulated that their Shelter, Health and Psychosocial projects will likely be continued beyond December.

3 AOB

NFTR

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**Perhaps the Last Logistics Cluster meeting:** Tuesday, 15 December at 09.00 am,
WFP Office Padang – Jl. Pattimura No 23 (cnr Jl. Ahmad Yani)
http://www.logcluster.org/idn09a