

INDONESIA LOGISTICS CLUSTER – MEETING MINUTES

Padang

Date: 1st December, 2009-09:00-10:00h

Action Point:

1. Cluster members to submit a written request to join the Warehouse Management Training that will be held on 14-16 Nov.
2. CC to circulate the Warehouse Management Training invitation and agenda ASAP.
3. Follow up IM meeting to be scheduled between WFP and IOM to synchronise data.

- **Chair:** Agustina Tnunay (Rina - Cluster Coordinator)
- **Attendees:** WFP, IOM, Handicap International, Caritas, Ibu Foundation, IFRC, ARI (Allied Recovery International)

1 Introduction

Meeting opened with Introductions and **Update from the Cluster Coordinator:**

- Cluster Coordinator (CC): agustina.tnunay@wfp.org requested people to add names to mailing list if new or tick attendance.
- Information on Logistics services that are being provided for WEST SUMATRA Humanitarian Response is available at www.logcluster.org.
 - Cluster member can also access the minutes of Logistics Cluster meetings through this portal.
- CC reminded cluster members that those interested in participating in Warehouse Management Training should email confirmed names of participants.
 - Depending on the response (the number of confirmed participants) actual numbers of participants *may* be limited to two(2) persons per organisation.
 - The training will be held at the interagency wiikhalls located in Air Pacah Terminal, Jl. By Pass Padang Pariaman, Km. 12, PADANG from 14 to 16 December.
- WFP Logistics IM: gina.meutia@wfp.org is still in the process of updating data on NFI and FI, sourced from IOM trucking database, disaggregated to sub-district level (where possible). A meeting with IOM database personnel will take place on 7 December to verify discrepancies in the names of organizations and place names.
- The map of landside prone areas from BAPPEDA has been shared to cluster members on 25 November through indonesia.logs@logcluster.org mailing list. ~~It is also available now on the www.logcluster.org/ind09a.~~
- **Cluster operations will commence close-down on 15 December with dismantling of an interagency wiikhall. The phased close-down will conclude on or before 31 December 2009.**

2 Round table – Agency update

Update from Caritas:

- Caritas has been distributing Hygiene Kits to SIX affected DISTRICTS in WEST SUMATRA catering for 7,700 households.
- Caritas intends to hand-over closing balance of NFIs to any organisations interested in utilising and/or distributing them ASAP (i.e. prior to 7 December): currently stored at one of the interagency wiikhalls. These items are as follows:
 1. 17 units of 25m² tent
 2. 122 units of blanket
 3. 214 units of sarong

4. 412 units of 10 litre bucket
 5. 514 units of 20 litre bucket
 6. 543 packets of soap consisting of 12 pieces each
 7. 550 packets of sanitary napkin consisting of 24 pieces each
 8. 813 units of 20 litre jerry-can
 9. 61 pieces of 1 x 1 pallet¹
- Organizations that are interested are advised to write a letter stipulating the objectives and other pertinent information to guide Caritas' handover decision making. Contact: andika.rangga@gmail.com – +6281392840739.
- Caritas is planning a second phase of their Humanitarian Response in WEST SUMATRA under the shelter cluster, but this remains subject to donor approval / funding.

Update from IOM:

- The number of truck trips has reached 2,633 (within West Sumatra): 11, 000 MT has been transported. Approximately 165 Organizations have been using their service. Long distance trucking service requests are still on hold due to increasing number of requests for transport within WEST SUMATRA.
- IOM has noted an increase in the number of trucking service requests from various organizations: over 100 requests received per day during the last week.
 - Average fleet size: 90 to 95 trucks, (30 of these trucks have been for WFP's Food and Nutrition programme and the cooperating partner -Ibu Foundation.)
- **IOM's trucking service will only be provided until 20 December.** Hence any last requests for transportation should be submitted prior to 20 December.
 - IOM advised cluster members to update them on pipeline information to enable a smooth closure of the trucking service.
- **Final shutdown of the common trucking service operations has been scheduled for 31 December.**

Update from Handicap International:

- Handicap International is still operating in PADANG and PADANG PARIAMAN building shelters and providing specific equipments for handicaps under the PROTECTION cluster.
 - Handicap International still seeking a five-bed-rooms house for their staff.

Update from Ibu Foundation:

- Ibu Foundation is seeking an alternative warehouse in KOTA PARIAMAN.
 - In the process of repackaging several thousand hygiene kits donated by the private sector.
 - As the size of their operations has increased, the number of logistics/support staff has risen from 42 to 53 persons.
 - Proposes to send eight of their logistics staff to attend the Warehouse Management Training.
 - Ibu Foundation requires space for the on-going distribution of WFP's Food and Nutrition programme (which may extend beyond 15 December) and their other projects next year and beyond in WEST SUMATRA.
- The Ibu Foundation's Emergency Response activities will be ending on 31 December and they will move onto Early Recovery phase with a planned shelter project (dependent on donor approval/funding).

¹ These pallets can be taken from the interagency wiikhalls, upon dismantling.

Update from IFRC:

- IFRC is still involved in WEST SUMATRA Humanitarian Response under the HEALTH, WATSAN, T-SHELTER clusters.
 - Distribution of relief items is on-going and will most likely be completed on 31 December.
 - IFRC stipulated that their relief distribution has been relying fully on the trucking service provided by IOM.
- IFRC have erected five rubhalls located at the joint FEDERATIONS warehouse in Jln Kayu Manis KOTA PADANG, near the airport.
 - Rubhalls (fully occupied at the moment)
 - Possibility that these rubhalls can be loaned to other organisations if own operations allow. CC suggested that these may be a suitable alternative for Ibu Foundation.
- Four trucks have been rented in addition to utilizing IOM trucks. This is to provide for truck size flexibility for IFRC's own requirements. IFRC are in the process of recruiting truck drivers for a total of nine trucks that it plans to have operating ASAP.
- IFRC has expressed its commitment to the local government with projects that will last until May 2010. They have 30 staffs that are currently deployed to run their operations in WEST SUMATRA.
- The helicopter that was under charter earlier during the Emergency Response has ended its contract (not extended).

Update from ARI:

- A new cluster member, Beverly Stauffer – Public Health Consultant with ARI -has been assigned for PADANG and KOTA PARIAMAN.
- ARI is operating under the HEALTH, EDUCATION, WATSAN clusters and will be working together with UNICEF.
- ARI is seeking a compound suitable as an office and warehouse in KOTA PARIAMAN.
 - ARI is seeking recommendations from cluster members for qualified human resource to fill a Logistics position with in ARI PADANG.
 - ARI is interested in linking-up with any organisations that are planning to hand-over water tank(s) and some tarps prior to their operations closure.

3 AOB

For ease of information flow, the Cluster Coordinators meeting should clarify – *'that **actors should report through the clusters to OCHA**, so that double reporting is avoided and coordination is reinforced among all actors'*. This information should then be centralised at OCHA via the reporting officer (weekly humanitarian bulletin) or information manager (WWW).

Next meeting: Tuesday, 8 December at 09.00 am,

WFP Office Padang – Jl. Pattimura No 23 (cnr Jl. Ahmad Yani)

<http://www.logcluster.org/idn09a>