

The below information includes required customs processes and exemptions to import humanitarian cargo into Syria. This includes 1) General Cargo, 2) Food, 3) Communications Equipment, and 4) Medicines/Medical Supplies. **Please note that customs requirements for Syria depend on the specific nature of the cargo, and organizations should seek clarification from the Syrian Ministry of Foreign Affairs (MOFA) on requirements for each consignment.** The information on obtaining exemption letters applies to all types of cargo (grey cell below).

Type of Cargo	Instructions for Transiting via Jordan	Customs Documentation for Importation (Jordan to Syria)	Process/Notes
1. General Cargo (Non-Food Items)	<ul style="list-style-type: none"> All goods in transit if inside Jordan (warehouse): To be communicated with the Ministry of Foreign Affairs (MOFA) If transit directly to Syria, a letter to be sent to Customs Department for transit clearance at the same day of transit All goods to be imported to be used inside Jordan: Approval by MOFA and Customs All goods to be exported: A letter to be sent to MOFA 	<ul style="list-style-type: none"> Approved Exemption Letter Certificate of Origin Donation/Non-Commercial Invoice or Certificate Airway Bill /Bill of Lading/Road Transport Document/Cargo Manifest Report (CMR – for every loaded truck) Packing List <p><i>(For the import of vehicles, please note that the regular Customs Terminal in Adra (Syria) for Vehicle Registration is currently closed. All customs issues related to the registration of vehicles must go through MOFA).</i></p>	<p>NOTE: A distribution plan is required in order to obtain an exemption letter/certificate</p> <ul style="list-style-type: none"> Exemption Letters should indicate if the exemption is supported by a legal statement or whether it is an exceptional case. Exemption Letters are obtained on a case-by-case basis from the Ministry of Foreign Affairs (MOFA)/Prime Minister's Office <ol style="list-style-type: none"> The owner of the cargo will submit a letter to MOFA (or Prime Minister's Office) requesting the exemption MOFA (or Prime Minister's Office) sends the request to the customs directorate The customs directorate issues the exemption
2. Food	<ul style="list-style-type: none"> All goods in transit through the clearing agent directly 	<ul style="list-style-type: none"> Approved Exemption Letter Original Invoice Airway Bill /Bill of Lading/Road Transport Document/Cargo Manifest Report (CMR – for every loaded truck) Donation/Non-Commercial Invoice or Certificate Packing List Certificate of Origin (approved by the Syrian Embassy in the cargo's country of origin) 	<p>Additional Documents for Food Items:</p> <ul style="list-style-type: none"> Fumigation Certificate Non-GMO Certificate Phyto-sanitary Certificate Non-Radiation Certificate Health Certificate Inspection Certificate by Superintendent appointed by sending organization Production Certificate (including production date/expiry) Weight/Volume Certificate

3. Communications Equipment	<ul style="list-style-type: none"> • Letter to be sent to MOFA (transit only) 	<ul style="list-style-type: none"> • Approved Exemption Letter • Original Technical Specifications • Approvals required for Licensed Frequency, and to operate in a specific location • Original invoice • Airway Bill /Bill of Lading/Road Transport Document/Cargo Manifest Report (CMR – for every loaded truck) • Packing and weight list • Certificate of Origin 	<p>Special Exemptions/Approvals required for:</p> <ul style="list-style-type: none"> • Satellite phones • VSAT Terminals • VHF Repeaters • VHF Base station • VHF Mobile for vehicles • VHF Handhelds • HF Base Station • HF Mobile for vehicles
4. Medicines/ Medical Supplies	<ul style="list-style-type: none"> • All goods in transit - letter to MOFA to keep in warehouse, letter to Customs if to be transferred immediately to Syria 	<ul style="list-style-type: none"> • Approved Exemption Letter • Good Manufacturing Practice (GMP) Certificate for medicines, medical devices or active pharmaceutical products • Expiry dates • Health Certificate • Certificate of Origin • Donation/Non-Commercial Invoice or Certificate • Airway Bill/Bill of Lading/Other relevant transport document • Road Transport Document/Cargo Manifest Report (CMR) – for every loaded truck • Packing List • Certificate of analysis 	<ul style="list-style-type: none"> • Required health certificates and standards for medicines will be clarified on a case-to-case basis by MOFA • Medicines, food, dairy, garments, and other consumer products must be labeled. The labeling should include: name of producer/exporter, ingredients, date of manufacturing, date of expiration, as well as the country of origin. Medications also require a batch number. Labeling is now enforced for products designed for local consumption, according to the international standards, as issued by the Ministry of Supply and the Ministry of Industry.