1. **DHL Presentation**

DHL through their Disaster Response Team, did a presentation on the services they can offer to the humanitarian community. Please note that services provided are not fully free of charge.

**Action Point:** N/A

2. **Update on the Logistics situation in Haiti**

- As of 27 January, passenger flights in and out of Port au Prince take place from the MINUSTAH apron on the Log Base. Passengers report to the UNHAS gate. A map is available at [http://www.logcluster.org/ops/hti10a](http://www.logcluster.org/ops/hti10a).
- The Logistics Cluster currently disposes of 3500MT warehouse space at the airport.
- The Haiti Logistics Cluster has, as of 26 January, the following trucking capacity: Port-au-Prince: 22 M6 trucks. Jacmel: 9 M6s and 1 DAF truck. Petit Goive: 3 M6 trucks. All these are managed by Handicap international/Atlas Logistique.
- The Logistics Cluster is doing an assessment of warehouse space available for interagency use.

**Action Point:** Please refer to the latest Logistics Cluster situation report and the Logistics Cluster webpage ([http://www.logcluster.org/ops/hti10a](http://www.logcluster.org/ops/hti10a)) for the latest information on available assets.

3. **Update on Dominican Republic**

- The Cluster is currently disposing of a warehouse 2500 m2 located at Las Americas airport. There is available capacity and the service is provided free of charge. Please note that this warehouse is intended for temporary storage only.
- The Barahona hub is being set up. 3 Helicopters will operate out of Barahona providing cargo and passenger transport to delivery points in Haiti, in addition to potential medical evacuations. The Logistics Cluster has secured a warehouse of 2000m2. In addition, the erection of three wiikhalls will secure an additional 1500 m2 of storage space.
- The number of escorts from Jimani to Port-au-Prince has increased from two to three, at 0600h, 1200h and 1500h. This will contribute to improve the flow of traffic at the border. The Logistics Cluster has strengthened its presence in Jimani and the team now consists of one team leader, two logistics officers and one monitor.
- The Standard Operating Procedures (SOPs) of this operation are attached to the minutes and have been posted on the website: [http://www.logcluster.org/ops/hti10a/LogisticsCluster_Haiti_SOPs_100127_Final%20v.1.pdf](http://www.logcluster.org/ops/hti10a/LogisticsCluster_Haiti_SOPs_100127_Final%20v.1.pdf)
- Kindly note that all organisations using the services of the Logistics Cluster are requested to register with the Cluster. The template letter of registration is found at this link (also included in...
the SOPs: [http://www.logcluster.org/ops/hti10a/request-letter/view](http://www.logcluster.org/ops/hti10a/request-letter/view). The submittal of this letter will serve as a confirmation that the SOPs have been read and understood.

**Action Point:** N/A

4. **Presentation on NFI tracking by Patrick Baudry**
   - Patrick Baudry, responsible for NFI tracking in the Logistics Cluster, did a presentation on the NFI tracking system used by the Logistics Cluster functions and how to fill in CMRs correctly. Instructions on how to fill in a CMR are attached to these minutes. Further guidance is found in the annex of the SOPs.

**Action Point:** Please see further guidelines in the documents referred to

5. **UNHAS Update**
   - Please note that organisations that wish to make use of transport services and travel on UNHAS flights need to ensure that they are registered with OCHA. Please contact OCHA for registration procedures.
   - Departure times for UNHAS flights from Santo Domingo to Port-au-Prince are the following:
     - Daily flights at 1000h and 1400h from La Isabela El Higuero International Airport Joanquin Balaguer, 7 days a week.
   - On weekends the 35-seat DASH 8 1 does the morning flight on Saturday (1000h). The 8-seat Caravan then does the Saturday afternoon flight (1400h) and the two flights on Sunday (1000h and 1400h).
   - A Caribou and an Antonov 12 aircraft are available for free transport to PaP. Please contact the Logistics Cluster if you are interested in taking advantage of this service.
   - All cargo bookings go through the cluster ([haiti.cargo@logcluster.org](mailto:haiti.cargo@logcluster.org)), PAX bookings go to UNHAS ([unhaspax.haiti@wfp.org](mailto:unhaspax.haiti@wfp.org)). Passenger bookings are done on a first come first serve basis.
   - Please note that there might be half hour delay on flights each way.

**Action Point:** Please note registration procedures

6. **Information management update**
   - Participants that want to be included in the Santo Domingo Logistics Cluster mailing list, should send an email to [evakristin.pedersen@wfp.org](mailto:evakristin.pedersen@wfp.org), with the subject ‘add me to the mailing list’.
   - The Logistics Cluster is working with Cluster cells in Haiti and Rome on a guide to how to use the various services provided by the Logistics Cluster. The first such update is attached to these minutes. Please see the Snapshot of UNHAS Services.
   - The Logistics Cluster situation report will from now on be consolidated in Haiti and thereafter distributed to Cluster members. Inputs from the Dominican Republic are integrated into the report produced in Haiti.

**Action Point:** Instructions attached
7. Updates and questions from participants

- Dominican Republic authorities are requesting standardised documentation for border passing. All organisations transporting goods across the border at Jimaní are advised to bring an original copy of the waybill.

- The Logistics Cluster has arranged for tax exemption on humanitarian goods arriving at Las Americas Airport in Santo Domingo. We are working on securing tax exemption also for goods arriving by sea.

- The current UNHAS flights will continue as long as there is a need for them to.

- The three helicopters to be deployed soon to Barahona will be tasked directly from Haiti. Operations are planned to start in week 5.

- If organisations have cargo stored at warehouses in Santo Domingo, the Logistics Cluster’s trucks can pick up cargo directly at their warehouses for onward transport to Port-au-Prince. There is no need to organise transport to the Cluster warehouse in Las Americas.

- Regarding the import of cars to Haiti, various organisations have done this without experiencing problems. However, as noted in the Logistics Cluster sitrep, organisations bringing cars into Haiti are recommended to drive them across the border as opposed to using a car transporter. Bring in only used vehicles and have the proper documentation and humanitarian identification available. Source: DFID.

- Staff from the Logistics Emergency Team (LET), comprised of UPS, Agility, TNT, have been deployed to support the Logistics Cluster operation in Santo Domingo. Staff from the LET is supporting the cargo handling at Las Americas airport, as well as fleet and air cargo tracking.

- Logistics Cluster meetings in Santo Domingo will from now take place on a weekly basis.

**Action Point:** N/A

Next meeting: Wednesday 3 February at 1400h at the UN House in Santo Domingo.
Address: Avenida Anaconda 9, 3.piso, Mirador Sur, Santo Domingo