Sierra Leone Ebola Response – Meeting Minutes

LOCATION: WFP Conference Room, Freetown, Sierra Leone
DATE: 8 December 2015
CHAIR: Logistics Cluster
PARTICIPANTS: World Food Programme (WFP), Partners In Health (PIH), Team and Team, United Nations Humanitarian Air Services (UNHAS), Emergency NGO and World Health Organisation (WHO)

ACTION POINT:
- Logistics Cluster thanked all participating organisations for their support throughout the Logistics Cluster operations and reminded participating organisations that the Logistics Cluster activities in Sierra Leone will phase out on 15 December 2015.
- Logistics Cluster to circulate the WFP Common Services User Survey.

AGENDA:
1. Follow up Action Points from previous meeting
2. Operational Update
3. NERC Update
4. Logistics Capacity Assessment (LCA)
5. Storage and Transport
6. Lessons Learnt
7. AOB

1. Follow up Action Points from previous meeting

- Team and Team requested information on long-term storage facilities in Main Logistics Hub (MLH) Port Loko for containers; WFP will provide support.

2. Operational Update

- Organisations were informed that Logistics Cluster activities will be phased out on 15 December 2015 and the cluster will no longer be responsible for facilitating provision of services. For service provision in 2016, organisations can refer to WFP Logistics Sierra Leone who will assume responsibility where necessary.
- The Logistics Cluster has finalized bilateral communications with organisations for property transfer of assets being used in their continuing Ebola related operations. Transfer of assets has been requested for several National Governments, Non-Governmental Organisations, International Organisations (IO) and International Non-Governmental Organisations (INGOs).
- Transport services can be organised on a cost-recovery basis upon a justified request to WFP logistics. Storage services are still available for Rapid Response purposes only and can be provided by using the Port Loko MLH after signing the Terms of Reference (ToR).
- The re-allocation of the Mobile Storage Units’ (MSUs) at the Port Loko MLH for organisations who have signed the ToR has been finalized and ready for handing over, so that they will be able to manage their own stocks.
- The Logistics Cluster has facilitated the provision of storage and transport services in the country with 17,078m3 and 18,720m3 being the figures – in summary – from September 2014 to December 2015 respectively.

3. NERC Update

- Nothing significant to report
4. Logistics Capacity Assessment (LCA)

- The Logistics Cluster informed organisations that the preliminary stages of the country wide Logistics Capacity Assessment (LCA) has been completed. Organisations are requested to share information including storage capacity. The final assessments will be shared on http://dlca.logcluster.org/ once completed.

5. UNHAS Update

- The United Nations Humanitarian Air Services (UNHAS) informed organisations that the service has been extended for the inter-capital flights to Sierra Leone, Guinea and Liberia until 31 December 2015. Organisations were reminded to visit the Logistics Cluster website for the December schedule and the flight routes: http://www.logcluster.org/sites/default/files/integrated_flight_schedule_unhas_effective_1_-_31_december_2015.pdf

6. Lesson Learnt

- Logistics Cluster will send an email to the organisations to share the Common Services User Survey for feedback and recommendations. The Head of Common Services has highlighted that the results captured by the survey will feed into suggestions to improve the future coordination, operations, information management and service provision areas.

7. A.O.B.

- All information is regularly updated online at the Logistics Cluster website: http://www.logcluster.org/ops/ebola14

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